

MTA (I)

MATHEMATICS TEACHERS' ASSOCIATION (INDIA)

IOQM 2025

EXTERNAL

STUDENT

ENROLLMENT

INSTRUCTIONS MANUAL

Step 1: Start Registration

- Go to the IOQM website.
- Under the “**For Student**” section, click on “**Student Registration**”.
- Then click on “**Enroll**”.

Step 2: Generate OTP

- Fill in your basic details as shown on the screen.
- Click on “**Generate OTP**”.
- OTP will be sent to both your **registered mobile number** and **email ID**.

Step 3: Complete OTP Verification

- Enter the OTPs received on your **mobile** and **email**.
- Click on “**Enroll**” to proceed.

Step 4: Answer Initial Questions

- After enrolling, you'll be asked to answer **two simple questions**.
- Your **Enrollment Number** will be sent to your **registered email ID and mobile number**.

1. How did you first come to know about IOQM? (Select One)

☐ NewsPaper/Advertisement
☐ WebSearch
☐ School Communication / Notice
☐ Friends
☐ Teachers
☐ Relatives
☐ Coaching Institute / Tuition
☐ Previous Participation / Olympiad Network
☐ Social media (e.g., Instagram, Twitter, YouTube, WhatsApp)
☐ Others

2. How did you become interested in Mathematics? (Select One)

☐ School Textbooks
☐ Friends
☐ Teachers
☐ Relatives
☐ Reading Books / Magazines
☐ Workshop/Camp
☐ Olympiad / Competitive Exams
☐ Coaching Classes
☐ Online Videos / Math Channels
☐ Puzzle Books / Math Games
☐ Others

Proceed

Step 5: Student Login

- Use your **Enrollment Number** and **DOB** to Login via the **Student Login** option on the homepage.

IOQM - 2025 STUDENT LOGIN

Enrollment Number*

Date of Birth*

DD/MM/YYYY

Login

Step 6: Read Instructions

- Read the **instructions page** carefully and tick the **declaration checkbox**.
- Click on **“Proceed to Application Page”**.

INSTRUCTION FOR UPLOADING DOCUMENTS

◆ The student must upload the following documents in the specified formats and sizes:

- Latest photograph (not older than 6 months) should be in JPG/PNG format. Size must be between 10KB – 100KB
- Either one of the following documents must be uploaded in JPG/PNG format. Size must be between 50KB – 250KB. (Note: Home-schooled students may upload an alternative valid proof.)
 - School/College ID Card.
 - Latest school fee receipt with the official school stamp.
 - Last year's report card with the official school stamp.
- Either one of the following documents must be uploaded as proof of Date of Birth in JPG/PNG format. Size must be between 50KB – 250KB. (Date of Birth must be clearly visible.)
 - Aadhaar Card
 - Driving License
 - Birth Certificate
 - Passport
- **IMPORTANT:**
 - The entire application process must be completed in one session.
 - Please ensure all documents are ready for upload before starting the form.

Note : The entire application needs to be completed in one session. We recommend that you keep all the relevant documents at hand before starting the application.

☐ **DECLARATION:** I confirm that I have read and understood the above instructions and will upload the correct and valid documents .

Proceed to Application Page

Activate W
Go to Settings

Step 7: Fill the Application Form

A. Personal Details

- Enter your personal details as required.
- Note:** The fields **Name of the Student**, **Date of Birth**, **Mobile Number**, and **Email Address** will be pre-filled and cannot be edited.

IOQM -2025 STUDENT ENROLLMENT FORM

- Please fill up the information below carefully. Any incorrect information submitted may lead to disqualification at any stage of the Olympiads.
- Students born between August 1, 2006, and July 31, 2013, and studying in Class 8, 9, 10, 11, or 12, are eligible to write IOQM 2025. Please note that NO student born on or after August 1, 2013, will be allowed to write IOQM 2025.

Personal Information

Name of the Student: (As per School Records) :

Date of Birth

Mobile Number

Email Address

Your ID Card Type (ID Card to be carried during the Exam):*

ID Number :*

Gender*

Nationality*

Title*

Name of the Father / Mother / Guardian :*

B. School Information

- Provide the name and information of the school you are currently studying in.

SCHOOL INFORMATION (YOU ARE CURRENTLY STUDYING IN)

School Type*

Class :*

School Address :*

School Pincode :*

School District :*

School State :*

City/Taluk/Tehsil/Town/Village*

Region belong to :*

Board :*

Medium :*

C. Address & Language

- Fill in your full address and select your preferred language.
- Click **“Proceed to Preview”**.

PERMANENT ADDRESS *		CURRENT ADDRESS *	
Full Address*	<input type="text"/>	Full Address*	<input type="text"/>
Pincode*	<input type="text"/>	Pincode*	<input type="text"/>
District*	<input type="text"/>	District*	<input type="text"/>
State*	<input type="text"/>	State*	<input type="text"/>
City/Taluk/Tehsil/Town/Village *	<input type="text"/>	City/Taluk/Tehsil/Town/Village *	<input type="text"/>
<input type="checkbox"/> Tick if Permanent and Current addresses are the same.If not, enter the Current Address separately			
Alternative Mobile Number : (Enter only 10 Digit, without +91)		Alternative Email ID : (Enter only small letters)	
<input type="text"/>		<input type="text"/>	
SUBJECT & LANGUAGE INFORMATION *			
Subject	Language	Enrollment Fee	
MATHEMATICS	<input type="text" value="Select"/>		
<div>Proceed to preview</div>			

Step 8: Review & Edit

- Check all the filled details carefully.
- If needed, click on **“Edit”** to make changes.
- Otherwise, click on **“Save and Go to Document Upload”**.

Preview Application			
PERSONAL INFORMATION			
Name of the Student: (As per School Records)		ID Type	
Date of Birth		ID Number	
Mobile Number		Gender	
Email Address		Nationality	
		Father's / Mother's / Guardian's Name	
SCHOOL INFORMATION			
Class		School District	
School Name		School State	
School Type		Region belongs to	
School Address		City	
School Pincode		Board	
		Medium	
PERMANENT ADDRESS		CURRENT ADDRESS	
Full Address		Full Address	
City		City	
State		State	
District		District	
Pincode		Pincode	
Alternative Mobile Number :		Alternative Email ID :	
<input type="text"/>		<input type="text"/>	
Subject & Language Information			
Subject	Language	Enrollment Fee Rs.	
<input type="checkbox"/> Declaration:- I hereby declare that the information provided in this application is true and accurate to the best of my knowledge. I understand that any false or misleading information may lead to the cancellation of my application or disqualification from the examination. I agree to abide by all rules and regulations governing the IOQM 2025 exam.			
		<div>EDIT</div> <div>SAVE & GO TO DOCUMENTS UPLOAD</div>	

Step 9: Upload Documents

Upload the following documents:

1. Passport-size **Photograph**.
2. **School ID Card / Latest Fee Receipt / Last Year's Report Card**.
3. **Aadhaar Card / Passport / Birth Certificate**.

☒ You can preview the uploaded documents before final submission.

Click “Save to Go to Exam Centre/Preference”.

Upload Documents

- Latest photograph, not older than 6 months, should be in JPG/PNG - size should be in between 10Kb – 100Kb
- Scanned copy of the School ID / Latest school fees paid receipt / Last year's report card having the official school stamp (Note: - A Suitable identification document of home-schooled students), should be in JPG/PNG - size should be in between 50Kb – 250Kb.
- Scanned copy of Aadhaar/Passport/Birth Certificate, with date of birth clearly visible, in JPG/PNG format and size should be between 50Kb- 250Kb

Document	Browse	Status	Size of the Documents	Preview
Photo *	<input type="button" value="Choose File"/> <input type="button" value="No file chosen"/>		File size should be between 10Kb – 100Kb	
School ID / Latest school fees paid receipt / Last year's report card *	<input type="button" value="Choose File"/> <input type="button" value="No file chosen"/>		File size should be between 50Kb – 250Kb	
Aadhaar/Passport/Birth Certificate *	<input type="button" value="Choose File"/> <input type="button" value="No file chosen"/>		File size should be between 50Kb – 250Kb	

SAVE & GO TO EXAM CENTRE/PREFERENCE

Step 10: Exam Centre Preference

A. If Your School is a Test Centre:

- The system will automatically select your school, if available and within capacity.

YOUR EXAMINATION CENTER FOR IOQM-2025

Selected Centre Preference: No

☐ Declaration: I hereby declare that the above statements are true and complete to the best of my knowledge and belief. In case of any changes in the information furnished above, the same will be informed forthwith. In the event, the information is found to be false or incorrect my application may be considered null and void.

B. If Not:

- Select a test centre using the dropdown: **State → District → City**.

SELECT YOUR PREFERRED EXAMINATION CENTRE FOR IOQM -2025

While every attempt will be made to assign you an Examination Centre as per your highest preference, otherwise the nearest possible centre will be allotted.

☐ If you are unable to choose a Preferred / Nearest Exam Centre from the below list, then please tick the checkbox and select your three distinct Exam Centre preferences.

Select State*

Select District*

Select City*

Select Centres*

Proceed to preview

C. If No Centres Are Available:

- Tick the box: **“Unable to choose a preferred exam centre”**.
- Provide **three distinct preferences** (State and District) for exam centre allocation.

SELECT YOUR PREFERRED EXAMINATION STATE & DISTRICTS FOR IOQM - 2025

While every attempt will be made to assign you an Examination Centre as per your highest preference, otherwise the nearest possible centre will be allotted.

☒ If you are unable to choose a Preferred / Nearest Exam Centre from the below list, then please tick the checkbox and select your three distinct Exam Centre preferences.

Your First Preference*

Select First Preferred State Select First Preferred District

Your Second Preference*

Select Second Preferred State Select Second Preferred District

Your Third Preference*

Select Third Preferred State Select Third Preferred District

[Proceed to preview](#)

D. Review and Confirm:

- Check your preferred examination centre/preferences for IOQM 2025.
- If you need to make any changes, click on **“Edit”**.
- Otherwise, tick the **declaration checkbox** and click on **“Go to Payment Preview”**.

YOUR EXAMINATION CENTER FOR IOQM-2025

Selected Centre Preference: [No](#)

☐ **Declaration:-** I hereby declare that the above statements are true and complete to the best of my knowledge and belief. In case of any changes in the information furnished above, the same will be informed forthwith. In the event, the information is found to be false or incorrect my application may be considered null and void.

[Edit](#) [GO TO PAYMENT PREVIEW](#)

Step 11: Payment Preview & Submission

- Your **basic details** and **registration fee** will be shown.
- Click on **“Proceed to Pay”**, You will be redirected to the Payment Gateway.
- Complete the payment through the **secure payment gateway**.

PAYMENT PREVIEW

Enrollment No. : Student Name : Date of Birth Mobile No. : Email Id :	Subject Language MATHEMATICS Total Amount : RS.
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⚠ IMPORTANT

Note-1: Payment must be completed within 24 hours from the time of exam centre selection. If not, the selected exam centre will become invalid. In such a case, the system will allow you to reselect the exam centre, subject to the availability of test centres at that time.

Note-2: In case of any payment failure where the amount is deducted, please do not attempt the payment again immediately. Kindly wait for 24 hours for the payment status to update. If the status is not updated even after 24 hours, only then contact us.

[Proceed to Pay](#)

Step 12: Payment and Confirmation

- Choose your preferred payment method: **UPI, Debit/Credit Card, Net Banking**, etc.
- Complete the transaction securely through the gateway.

The screenshot shows the NTT Data Payment Services interface. On the left, a blue sidebar lists payment modes: Credit Card (selected), Debit Card, Net Banking, Pay Using UPI ID/VPA, Wallets, and Bharat QR. The main area is titled 'Credit Card' and contains input fields for 'Credit Card Number', 'Name On Card', and 'Bank Name'. Below these is a 'Billing Details' section with a dropdown menu and a 'Pay Now' button. A 'Cancel' button is also present. At the bottom, there is a disclaimer: 'By clicking Pay Now you are agreeing to Terms & Conditions'. On the right, a grey box displays 'Amount Payable' and 'Transaction Id: 133724'. The footer features various payment logos including Visa, MasterCard, American Express, SafeKey, and others.

Step 12: Confirmation

- After successful payment, a **confirmation screen** will appear with your **Enrollment details**.
- The **payment status** will also be clearly mentioned on the screen.

The screenshot shows a 'DASHBOARD' confirmation screen. It displays enrollment details: 'Enrollment No :', 'Date Of Birth :', 'Name of the Student: (As per School Records) :', 'Mobile Number :', 'Email Address :', 'Subject : IOQM', and 'Language : ENGLISH'. A green checkmark icon indicates 'Payment Successful'. Below this, a message states: 'Thank you! Your payment for IOQM 2025 has been successfully received.' The interface is clean with a white background and blue accents.